

**Sukhmani Society for Citizen Services,
Suwidha Centre, D.A.C., Jalandhar**

Applications are invited for the following post in prescribed proforma which is available on website www.jalandhar.nic.in which can be submitted by 12.05.2011 upto 03.00 PM in Suwidha Centre, Jalandhar. These posts are purely temporary and on contract basis.

Sr. No.	Post, Qualification, Salary and Place of Posting
1.	System Analyst-cum-Programmer @ Rs. 9000/- p.m. at Suwidha Centre, Jalandhar (No. of Post-1 (One)) 1. B. Tech (Computer Science)/MCA/M.Sc.(IT) from a recognized University with 60% marks and Punjabi upto Matric level. Must have skills of developing software in visual basic, proficiency in MS SQL Server, Crystal Reports, .net and web development knowledge. 2) Minimum 2 Year desirable experience 3) Knowledge of Computer Networking, Operation and Maintenance required.
2.	Data Entry Operator @ Rs. 5000/- p.m. at Suwidha Centre, Nakodar and Shahkot (No. of Post-4 (Two for each Suwidha Centre)) 1) Graduation in any stream with one-year course in computers/ IT from a recognized institute or PGDCA. 2) Must have passed Punjabi at Matric level. Knowledge of data entry in Gurmukhi & English is must. Minimum typing speed 40 wpm in English and 30 wpm in Gurmukhi (Asees font. 3) Experience - 6 months

The number of posts can be increased or decreased as per the requirement of the Society. The written test based on knowledge of IT for Category 1 and General Knowledge and IQ for Category 2 will be held on **14.05.2011** at 09.00 A.M. at Suwidha Center, Jalandhar. The computer type test in Punjabi (Asees font) & English for the post of Data Entry Operator will also be held on **14.05.2011** at 10.00 A.M. at Suwidha Center, Jalandhar. Interview for all categories will be held on **17.05.2011** at 09.00 A.M. in the office of A.D.C. (Dev.)-cum-Member Secretary, SSCS, D.A.C., Jalandhar.


Addl. Deputy Commissioner (D),
-cum-Member Secretary, SSCS,
Suwidha Centre, Jalandhar.